O&M I.T. Ltd Company Profile

Background: Formed in 2005, O&M I.T. Ltd compiles and produces O&M Manuals, Health & Safety Files, Building User Guides and Homeowner Manuals for the construction industry.

The company was founded following an informal conversation with a Contracts Manager from a large London based refit / refurbishment company who was frustrated at the standard of his O&M Manuals, the time it took for his site personnel to do them and the negative impression he felt that they left his clients with.

O&M I.T. Ltd now boasts over 80 clients ranging from sole trader craftsmen to multinational construction companies.

What we do: We compile and produce high quality O&M Manuals and other documentation for Main Contractors, Sub-Contractors and Manufacturers / Suppliers within the construction industry. For more detailed information please see our website http://www.oandmit.co.uk

Company Ethos: "A proactive approach with a personal touch resulting in a high quality end product"
- Customise each manual to meet the client's requirements
- We get things moving and keep them moving using a friendly but persistent approach
- The end products are high quality, usable manuals produced on time
- Our manuals reflect our client's professionalism in terms of both content and presentation and feature client branding on the manuals, discs, disc covers and the autorun programmes.

Company Details:

Name	O&M I.T. Ltd
Location	Britchers Maytham Road Rolvenden Layne Cranbrook Kent. TN17 4PX Tel: 01580 240431
Contact	Robin Wilcox (MD)
Website	http://www.oandmit.co.uk
Founded	2005
Number of Employees	9

Our Product.
- Printed O&M Manuals
- Electronic O&M Manuals (CD, DVD, Memory Stick or Downloadable from our server)
- Web-based Archive
- Conversion of existing paper O&M Manuals to electronic format

Going forward, our aims are:
- To keep our existing clients by continuing to produce quality, cost effective documents.
- To build our client base without compromising standards
- To save money and natural resources by promoting the acceptance of paperless O&M Manuals